**Thesis committee meeting report**

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| --- | --- |
| Doctoral candidate:       |  |
| First advisor:       | present: [ ]  yes [ ]  no |
| Second advisor:       | present: [ ]  yes [ ]  no |
| Mentor:       | present: [ ]  yes [ ]  no |
| Date of the meeting:       |  |

**To be completed by doctoral candidate (in English or German; expand space as needed)**

1. What progress in your dissertation research have you made toward your degree since your last committee meeting or, if this is your first meeting, since the start of the project? Briefly explain deviations from the project plan submitted initially; if applicable, append a revised plan.

1. Itemize the remaining requirements (e.g. aims and experiments) for your dissertation project and propose a timetable for completing them. Indicate which one(s) you expect to complete until the next meeting.

1. List publications, including abstracts and manuscripts resulting from your project. Attach a copy of each publication and return it with this report. Also list any patents, invention reports, etc.

1. What progress have you made in the TUM-GS requirements so far? List all courses, events and requirements you have successfully completed. Also state which courses/requirements remain to be completed.

1. When did you start your thesis project and when did you become a member of the MGC? When do you plan to have the next committee meeting? When do you anticipate completing your project?

**To be completed by thesis advisory committee**

1. Comment on the student's progress on his/her thesis project since the last meeting.

1. Comment on the student’s objectives until the next meeting. Are they reasonable and feasible within the context of the overall project? Do you recommend any changes?

1. Comment on the student’s timeline for completing the dissertation.

1. Considering the overall professional development of this student, including both research and graduate school requirements, is he/she making adequate academic progress and can he/she be expected to graduate within three to four years after project start? If not, explain why.

1. Overall, what is your evaluation and recommendation regarding the progress of this student?

[ ]  The progress is satisfactory, we recommend to

[ ]  continue in good standing as planned.

[ ]  continue in good standing with the changes discussed at this meeting and stated in this report.

[ ]  The progress is unsatisfactory, we recommend to

[ ]  continue on probation with the changes discussed at this meeting and stated in this report. The next committee meeting will take place in six months at the latest to evaluate improvement.

[ ]  discontinue the project and cancel membership of this student in MGC (only possible after six months probation).

[ ]  The progress has been satisfactory and the project successfully completed, we recommend writing and defending the dissertation.

**Signatures**

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*(First advisor) (Date)*

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*( Second advisor) (Date)*

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*(Mentor) (Date)*

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*(Student) (Date)*